

## Reduce Exporting Stress with AES - AESDirect

Automated Export System (AES) is currently voluntary for most exports. Filing of SED information for commodities on the USML (U.S. Munitions List) and CCL (Commerce Control List) becomes mandatory October 18, 2003. By summer of 2004 it will be mandatory to file all export cargo requiring SEDs on AES. Get ahead of the game by attending this seminar presented by Gannon University - SBDC, Foreign Trade Division of the Census Bureau, U.S. Commercial Service and MENLO Worldwide. The AESDirect / AESPcLink Certification Workshop will be held in Erie, PA. Upon Certification, you may begin the benefits of FREE electronic filing of your Shipper's Export Declarations (SEDs) via the Internet using AESDirect or its windows based desktop PC component, AESPcLink. This workshop includes an overview of the Automated Export System and AESDirect, hands-on PC training, and filing sample SEDs via AESDirect and AESPcLink. (You may bring samples of SEDs filed by your company for practice). We conclude the workshop with the Certification Quiz that gives a company full certification. Upon Certification, you begin filing your SEDs electronically through AESDirect.

**Thursday, November 20, 2003      12:30 pm – 4:30 pm      Gannon University**  
**Beyer Hall – Room 209 – 7<sup>th</sup> and Peach Streets - Erie, PA 16541**

### Agenda

12:30 pm:      *Registration*  
1:00 pm:      *Workshop*  
4:30 pm:      *Adjourn*

*We prefer participants be familiar with using the PC and an Internet browser and be pre-registered and have an AESDirect user name and password prior to attending the training session.*

### Step 1 - Sign up for the Workshop

Phone: (877)258-6648 (toll free) Or (814)871-SBDC (7232)



### Step 2 - Register for AESDirect

For those that do not have a user name and password, Log onto [www.aesdirect.gov](http://www.aesdirect.gov) and register. (If you already have a username and password, do not obtain another).

Include your name, telephone number, company name and address, whether you are an exporter or forwarding agent and the approximate number of SEDs you file monthly.

Registration for this seminar is on a first-come first served basis and is limited to the first 20 registrations with payments received. Pre-registration is required to guarantee a space

### Registration (Please duplicate for each attendee)

Name \_\_\_\_\_

**\$35.00 per person** Total Enclosed: \$ \_\_\_\_\_

Company \_\_\_\_\_

Make check payable to: **Gannon University SBDC**

Address \_\_\_\_\_

Mail to: Gannon University SBDC

City/State/Zip \_\_\_\_\_

120 West 9<sup>th</sup> St Erie, PA 16501

Phone \_\_\_\_\_

Fax: (814) 871-7383

Fax \_\_\_\_\_

**Phone: (877) 258-6648 (toll free)**

E-mail \_\_\_\_\_

**(814) 871-SBDC (7232)**

Are you a freight forwarder or USPPI(Exporter) \_\_\_\_\_

**Visit us @ [www.gannon.edu/sbdc](http://www.gannon.edu/sbdc) for a schedule of upcoming seminars**

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All SBDC programs are non-discriminatory and open to the public. Reasonable arrangements for persons with disabilities will be made, if requested at least two weeks in advance. Please call (814)871-SBDC(7232).

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